

REP Code Translation:

Event Code in HRS (examples)	Represents REP Field 24 Source
SIP	1 – Sustained, work-embedded, focused on teacher growth, directly related to student achievement. The number of hours of professional development acquired through collegial work at the school/facility, district or regional level that relate to student achievement. Professional development must be connected to the School Improvement Plan. (NNN)
MENTOR	2 – Mentoring or being mentored. The number of hours of professional development the teacher acquired for the purpose of advancing mentoring skills or advancing classroom skills of a new teacher during his/her first three years in the profession. (NNN)
WORKSHOP	3 – Workshops or conferences. The number of hours of participation in one-day or short-term professional development provided by LEAs, ISDs, higher education institutions, regional Math/Science Centers, professional organizations, etc. (NNN)
COURSEWK	4 – Coursework. The number of hours of professional development acquired through continuing education courses taken for credit at an institution of higher education. (NNN)
HQS	5 – Highly qualified status. The number of hours of content-specific professional development acquired for the purpose of documenting highly qualified status. (NNN)
STATE	6 – State-level or institution of higher education content-specific service or committee. The number of hours of professional development acquired through a state-level or institution of higher education content-specific service or committee.
VIRTUAL	7 – Virtual learning. The number of hours of content-specific professional development acquired through online delivery or other distance learning experiences.
ACE	8 – Administrator continuing education. The number of hours of leadership professional development acquired for the purpose of fulfilling the continuing educational requirements of administrators.
RESERVED	9 – Reserved for future use. (NNN)

Please reference your REP manual to determine which Event Code is best used to record the activity the staff attended.